

Nature of Request: Policy addition and revisions associated with 1) approval of CCSU's first undergraduate certificate program and 2) Title IV completion and certification regulations.

Date revisions will go into effect: Fall 2020

New Policy:

Undergraduate Certificate

An undergraduate certificate is a credential that is conferred upon the satisfactory completion of a postsecondary education program of study. An undergraduate certificate program may be completed as a stand-alone program or concurrently with a bachelor's degree program. Unless otherwise specified, all undergraduate academic policies and procedures apply to undergraduate certificate students. Admission criteria for undergraduate certificates are determined by the offering department.

Policy Revisions:

Graduation Policy

Current Policy

For graduation a student must maintain a minimum cumulative grade-point average of 2.00 and receive grades of C- or better in all courses required for the major and minor, with a minimum cumulative grade-point average of 2.00 in the major and minor, and complete a minimum of 120 to 130 credits, depending on one's major. The School of Education and Professional Studies and the School of Business may have different requirements.

Proposed Policy

For graduation a degree seeking student must maintain a minimum cumulative grade-point average of 2.00 and receive grades of C- or better in all courses required for the major and minor, with a minimum cumulative grade-point average of 2.00 in the major and minor, and complete a minimum of 120 to 130 credits, depending on one's major. The School of Education and Professional Studies and the School of Business may have different requirements.

Certificate seeking students must maintain a minimum cumulative grade-point average of 2.00 and receive grades of C- or better in all courses required for the certificate unless otherwise specified. Certificate seeking students must complete at least 50% of the credits required for the certificate in-residence at CCSU.

Application for Graduation

Current Policy

Central Connecticut State University confers degrees four times during the academic year: May, August, December, and January.

A graduating student must file an Application for Graduation with the Office of Registrar one year prior to graduation. The form may be obtained at the Registrar's Website. Those expecting to complete degree requirements in May or August must file by May 1, and those completing in December or January must file by December 1 of the previous year.

Proposed Policy

Central Connecticut State University confers degrees **and certificates** four times during the academic year: May, August, December, and January.

A graduating student must file an Application for Graduation with the Office of Registrar one year prior to graduation. The form may be obtained at the Registrar's Website. Those expecting to complete degree requirements in May or August must file by May 1, and those completing in December or January must file by December 1 of the previous year.

The Office of the Registrar reviews a student's graduation evaluation and notifies them of any remaining program requirements. After a student has completed all requirements their degree or certificate will be conferred in the term associated with the completion of their last program requirement(s).

Central Connecticut State University reserves the right to confer a student's degree or certificate upon completion of all program requirements if an application for graduation is not submitted. This is necessary to ensure institutional compliance with applicable federal regulations.

Participation in Commencement Ceremonies

Current Policy

Central Connecticut State University holds a Commencement ceremony in May for students who will complete their graduation requirements in the Spring or Summer. A ceremony is held after the Fall semester for students who will complete their graduation requirements in the Fall or Winter Intersession. Students must apply for graduation for the semester that they anticipate completing their final graduation requirements.

Any undergraduate student who has filed a graduation application for Spring or Summer, and whose Spring degree evaluation confirms that the student is registered to complete all degree requirements by the end of the semester that they have filed for graduation or are within six (6) credit hours of degree completion, will be allowed to participate in the Spring Commencement ceremony.

Any undergraduate student who has filed a graduation application for Fall or Winter Intersession, and whose Fall degree evaluation confirms that the student is registered to complete all degree requirements by the end of the Fall or Winter Intersession, will be allowed to participate in the Winter Commencement Ceremony.

In the case of extraordinary circumstances, such as family or health emergencies, students may appeal this policy to the Vice President for Academic Affairs or designee. The student may be required to

provide supporting documentation in making such an appeal. The decision of the Vice President for Academic Affairs or designee is final.

Proposed Policy

Central Connecticut State University holds a Commencement ceremony in May for students who will complete their graduation requirements in the Spring or Summer. A ceremony is held after the Fall semester for students who will complete their graduation requirements in the Fall or Winter Intersession. Students must apply for graduation for the semester that they anticipate completing their final graduation requirements.

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Any undergraduate student who has filed a graduation application for Fall or Winter Intersession, and whose Fall degree evaluation confirms that the student is registered to complete all degree **or certificate** requirements by the end of the Fall or Winter Intersession, will be allowed to participate in the Winter Commencement Ceremony.

In the case of extraordinary circumstances, such as family or health emergencies, students may appeal this policy to the Vice President for Academic Affairs or designee. The student may be required to provide supporting documentation in making such an appeal. The decision of the Vice President for Academic Affairs or designee is final.